SJM Vidyapeetha (R)

208194-223054



## SRI JAGADGURU MURUGHARAJENDRA ARTS COLLEGE FOR WOMEN

B.D. Road, CHITRADURGA - 577 501 Karnataka

Email : sjmwc.cta@gmail.com

#### No. SJMACW / /20

Date. 26/06/2020

4.4.2: There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc

The institution follows its own procedures and mechanism for maintenance of infrastructure and facilities. Various committees have been constituted to look after the maintenance of physical, academic and support facilities. They are Building Committee, Purchase Committee, Library Advisory Committee, Technical Committee, and Sports Committee.

Library Advisory Committee: The committee comprises of Principal, all HODs, administrative staff and Librarian as member secretary. Decision regarding the purchase of required latest Books, Journals, other information materials, and upgradation of technical facilities etc. are taken.

The students of I and II year are issued two books and final year students with 3 books. The required books are procured in advance before the commencement of every semester based on the recommendation of faculty of all departments. Then the books are processed with technical work, organised and shelved for the use of readers. The library materials are maintained regularly. The cleanliness of the departments is given priority. The rules and regulations of the library is displayed in the notice board for the users and we insists on the readers to strictly adhere to them inorder to help us to render effective library services.

Sports Committee: Provision has been made for Indoor games by providing required facilities in the sports room and sports equipments are made available with the purchase of sports goods as and when the funds are available. We have arranged for play ground to conduct sports activities. We encourage students to participate in inter collegiate, university and state level sports events.

**fOAC** Coordinator S.J.M. Arts College for Women CHITRADURGA-577 501

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Technical Committee: There are two computer labs available in the college. To facilitate elearning resources, college has established Network Resource Centre. Librarian is entrusted to monitor and encourage both staff and students to utilize the available resources optimally. Students are making use of these centres for their academic preparation. Computer Awareness programme is also being arranged for the beginners every year. Sufficient number of computers is provided for the use of students.

Discipline Committee: There is an availability of required number of classrooms for conducting classes for the programme being offered. They are kept ready every day before the classes start.

There is an availability of black, green and Interactive boards with multimedia facility in almost 5-6 classrooms.

The menial staff are engaged with the maintenace of campus, classrooms, furniture, equipments and infrastructure. The services of electrician, computer technician, plumber, carpenter etc. are availed by out source personnel and the equipments are maintained for academic and support facilities. Security measures are taken for the safety of students in the campus.

Building Committee: The committee comprises of Management representative, Principal, few senior faculty members, and a civil engineer. The committee makes arrangements for augmenting infrastructure in the college as per the requirement. It carries out the required civil works and other repair works.

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